

**TOWN OF JAY**  
**July 14, 2025**  
**SELECTBOARD MINUTES**

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**Present:** Terry Bergeron, Chair; Tim DeMillo, Vice Chair; Lee Ann Dalessandro, Gary McGrane, Tom Goding, Shiloh LaFreniere, Town Manager, Raeleen York, Deputy Clerk

**Guests:** Abby Cramer (Mt. Blue TV), Donna Perry (Sun Journal), John Johnson (Public Works), Bob Dalot, Brian Milligan, Jeremy Richards, Rodney Harlow

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**1. Pledge of Allegiance** – 6:00 Tim led the pledge.

**2. Minutes – June 23, 2025** – M/M/S Tim/Tom to approve the minutes from the June 23, 2025 Selectboard meeting. Vote 5-0-0

**3. Old Business** – Shiloh told the Selectboard that Livermore Falls wanted to add the IRS mileage rate to the interlocal agreement for the plumbing inspector and then it will go to the Livermore Falls Selectboard for approval. The Jay Board had previously approved the agreement pending LF approval.

Lee Ann gave an update on the Wilton-Jay Police Collaboration Committee meeting. They have had their second meeting. There was a presentation by the police chief from the Monmouth-Winthrop area. He gave some good recommendations. The committee has come up with an outline. They have four options they will explore going forward. The committee is very involved. The next meeting will be held July 21, 2025 and it is open to the public.

**4. Public Works Equipment – Bid Opening** – The town received 14 bids. Shiloh opened and read the bids and Raeleen recorded them (attached). M/M/S Lee Ann/Tom to accept the high bid on each item to be paid by July 24<sup>th</sup> with the funds to go into Public Works Equipment Capital Reserve. Vote 5-0-0 If the items are not paid for by the 24<sup>th</sup> or a bidder declines then the item will go to the next highest bidder.

**5. Western Maine ATV Club – Access Route Request Riley Road/Phipps Canada Road** - Bob Dalot is asking the Selectboard for permission to use the Riley Road and Phipps Canada Road as ATV access routes. Terry asked Bob to check with DOT before the Selectboard makes a decision since Riley Road is a state road. Bob said he would do that. M/M/S Lee Ann/Terry to table until the July 28, 2025 meeting. Vote 5-0-0

**6. Maine Trails Program Grant Application** - Amy Soper was not in attendance to speak on this item. The Board pushed the item back on the agenda and then tabled it under Other Business.

**7. Special Amusement & Liquor License Renewal – Making Hour Place Your Place** – M/M/S Gary/Tom to approve the Special Amusement Permit and Liquor License renewal for Making Hour Place Your Place. Vote 5-0-0

**8. Liquor License Temporary Extension of Premises – VFW Post 3335** – M/M/S Gary/Tom to approve the Liquor License Temporary Extension of Premises for VFW Post 3335. Vote 5-0-0

**9. Clark's Cars & Parts DBA Riverside Scrap – Automobile Recycling Business Permit** – M/M/S Tim/Tom to approve the Automobile Recycling Business Permit for Riverside Scrap. Vote 5-0-0

**10. Community Resilience Partnership Community Action Grant Request for Engineering Proposals** – M/M/S Lee Ann/Tom to approve a Request for Engineering Proposals for the Community Resilience Partnership Community Action Grant for culvert engineering. Vote 5-0-0.

**11. Other Business-** M/M/S Lee Ann/Tom to table the Maine Trail Grant application. Vote 5-0-0

Terry announced upcoming dates of interest.

**12. Executive Session – MRS Title 1, Ch. 13, Sect. 405 § 6.D. Union Negotiations – Town Office & 6.A.1 Personnel - Compensation**

M/M/S Tim/Tom to go into executive session under MRS Title 1, Ch. 13, Sect. 405 § 6.D. Union Negotiations – Town Office & 6.A.1 Personnel – Compensation. Vote 5-0-0

Terry declared the Board out of executive session.

M/M/S - Gary/Tom to approve a 5% wage increase for the per diem firefighters retroactive to July 1, 2025. Vote 5-0-0

M/M/S - Tim/Tom to approve an annual rate of \$15,000 for the Code Enforcement Officer position. Vote 4-1-0 (Gary)

M/M/S Gary/Tom to adjourn. Vote 5-0-0

Respectfully submitted,

Raeleen M. York